

TOWN OF SAHUARITA RECREATION SERVICES DEPARTMENT  
SAHUARITA LAKE PARK AMPHITHEATER/ SPECIAL USE PERMIT



Date of RECEIPT \_\_\_\_\_

Date of EVENT \_\_\_\_\_

**PERMIT HOLDER MUST POSSES APPROVED PERMIT DURING THE TIME  
OF THE EVENT AS PROOF OF RENTAL OR POSSESSION**

*No beer/liquor permitted at any time at Sahuarita Lake Park.*

1. Type of event (please be specific): \_\_\_\_\_  
\_\_\_\_\_

2. Park facility name: \_\_\_\_\_ exact location: \_\_\_\_\_

Date(s) of event \_\_\_\_\_ time of event \_\_\_\_\_

Setup time \_\_\_\_\_ departure time \_\_\_\_\_

3. Organization/Responsible Party:

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ St. \_\_\_\_\_ Zip \_\_\_\_\_

4. Number of participants expected \_\_\_\_\_

5. Do you need electrical outlet?: Yes \_\_\_\_\_ No \_\_\_\_\_

6. Responsible party must follow park rules including closing time. ***All trash must be picked up and, facilities must be left in good condition for next user.***

7. List equipment (# and type) you will bring into park: **(no jumping castles etc.)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*\*note: all tents larger than 400 SF (20'X20') and canopy's larger than 900SF (30'X30') require prior approval from Parks & Recreation and require a permit from Building Safety.**

8. Food services: concessions/catering (list items & prices, list company, food, & equipment, **attach health permit**) \_\_\_\_\_  
\_\_\_\_\_

*(please see reverse side)*

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9. Insurance required: No [ ] If Yes [ ] original certificate naming the Town of Sahuarita as additionally insured for date of event showing general liability insurance with combined single limit of \$1,000,000 per occurrence for bodily injury and property damage should be attached.  
**IMPORTANT- FOR SPECIAL EVENTS IN THE PARK OF 100/+ PEOPLE; INSURANCE IS REQUIRED AND ADDITIONAL SPECIAL EVENT FEE IS REQUIRED (THIS PERMIT APPLICATION, ALONG WITH THE ORIGINAL INSURANCE CERTIFICATE, AND ALL OTHER PERMITS MUST BE RECEIVED IN COMPLETE FORM AT LEAST 7 DAY PRIOR TO THE EVENT DATE.)**

10. Tax exempt: Yes [ ] No [ ] ID# \_\_\_\_\_  
(copy of certificate must be attached to application)

11. Will you be advertising this event? Yes [ ] No [ ] If yes, what type of advertisement, please be specific, for example (Green Valley Newspaper, mailer, etc.)

**12. No beer/liquor permitted at any time at Sahuarita Lake Park.**

If any unforeseen circumstances occur and/or permittee fails to meet the requirements the Town has set forth, the Town of Sahuarita shall have the right to control, cancel or stop the event in progress. The sponsor or responsible party agrees to indemnify and hold harmless the Town of Sahuarita, its officers, employees, and agents from and against all loss, costs, expenses, including attorney's fees claims, suits and judgments, whatsoever in connection with injury to or death of any person or persons of loss of damage to property resulting from any and all operations performed by the sponsor, its officers, employees, and agents under any of the terms of this special event permit. **The Town of Sahuarita Parks & Recreation Department is not responsible for notifying sponsor or responsible party of other events or usage of facilities in the park after issuance of permit.**

*In case of a non-emergency problem please contact this number 520-625-2731 or for after hours: 520-237-2510.*

**I accept and understand all conditions with my signature below.**

Signature \_\_\_\_\_ (Responsible Party) Date: \_\_\_\_\_

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**\*\*For Official Use Only\*\***

\_\_\_\_\_  
Received Date

\_\_\_\_\_  
Permit Expiration

\_\_\_\_\_  
Amount Due  
Check# ,Cash,/C.C.

\_\_\_\_\_  
Town Official

\_\_\_\_\_  
Town Official Approval Signature

\_\_\_\_\_  
Date of approval

\_\_\_\_\_  
Special Event Fee